

Hamstead Marshall Parish Council

Minutes of the annual meeting of the Parish Council held on Tuesday, May 19th, 2015 in the village hall.

Present:

Cllr John Handy
Cllr Peter Benest
Cllr Stuart Morton
Cllr Jon Phillips
Cllr Anne Budd
Sarah Bosley, parish clerk

1. Election of chair

Proposed by cllr Phillips and seconded by cllr Budd. It was resolved that John Handy be elected as chairman and he signed the Acceptance of Office forms.

2. Election of vice chair

Proposed by cllr Handy and seconded by cllr Budd. It was resolved that Peter Benest be elected as vice-chairman and he signed the Acceptance of Office form.

3. Election of the planning committee and terms of reference

Proposed by cllr Budd and seconded by cllr Phillips. It was resolved that cllr Benest is elected as chair of the planning committee and that the terms of reference remain the same. At this point cllr Budd gave her thanks to cllr Benest for all his help with planning over the past year.

4. Accepted apologies

None

5. Declarations of Interest

None

6. Minutes of previous meeting

The minutes of the meeting held on March 16th, 2015 were agreed as a correct record and signed by the chairman.

7. Matters arising

Item 64: Relief in Need charity field. It was reported that there are now four horses in the field being rented out and they appear to be very well cared for. There are some concerns over the construction of a structure to enable the vet to visit the horses. The clerk will discuss with the tenant and ensure it is moveable and ask if it can be put where the previous one was. As this is the first year such a lease has been created it was noted that for future a refundable deposit should be taken and it must state that the tenant must keep the ragwort under control too.

Clerk to email tenant and ask that they collect all the horse droppings and inform them that the parish council has not yet decided what will be happening with the field next year.

8. Update on the Local Action Group of the North Wessex Downs, by Cllr Budd

Cllr Budd reported that the group has been busy trying to develop a communications plan, as they need to get the information out to as many people as possible. Cllr Budd has indicated to the group that parish councils are a good point of contact. She is also going to contact Penny Stokes to see if anything can be put on the website. The initiative will launch in September now, which is a delay due to DEFRA. An information pack is being sent out to all parishes in the next few weeks. As soon as cllr Budd knows what the final funding figure is she will update the parish council.

9. Planning

Planning decisions

Application number	Location	Description	Decision
14/02306/CERTP	Enborne Equestrian Centre	Certificate of Lawfulness for external lighting	Refused
15/00138/FUL	Enborne Equestrian Centre	External lighting	Approved
13/03174/COMIND	Enborne Equestrian Centre	Demolition of greenhouses and construction of wooden stable yard with 20 stables, tack and feed rooms	Approved
14/00301/FULD	Enborne Equestrian Centre	Dwelling to replace existing mobile home and retention of existing mobile home for 3 years	Refused

14/03351/LBC2	5-6 Hamstead Mill	Removal of chimney stack and installation of new conservation style roof light. Removal of front entrance steps and replace with new. Removal of wall between two rooms and new timber and block work partition	Approved
15/00206/HOUSE	Craven Keep, Park Lane	New oak framed barn with insulated loft room	Approved
14/01808/HOUSE & 14/01810/LBC2	Old Post Office	New chimney to south-east of house and removal of recent chimney	Approved

It was noted that the electrification of the railway line is currently only going as far as Newbury so councillors wonder why the hard standing was put in at the Hamstead Marshall crossing? Clerk to chase.

10. Internal Audit Report and Recommendations

The clerk showed all councillors the internal audit report. There was nothing to action.

11. Code of Conduct

Proposed by Cllr Phillips and seconded by cllr Morton. It was resolved to accept the Code of Conduct as it is.

12. Accounts

Proposed by Cllr Handy and seconded by cllr Phillips. It was resolved to approve the following payments:

Payee	Description	Amount
BALC	Annual membership (542)	£52.96
David Weller	Internal audit (543)	£35
Sarah Bosley	Salary for May (544)	£170
Sarah Bosley	Salary for June (545)	£170
Zurich Municipal	Annual insurance premium (546)	£260.53

Proposed by Cllr Handy and seconded by Cllr Phillips. It was resolved to approve the 2014-2015 accounts and the clerk and the chairman signed the relevant external audit forms.

The clerk put forward a new insurance quote by Zurich, which was slightly cheaper than the renewal quote from Aon. Proposed by cllr Phillips and seconded by cllr Handy. It was resolved that the parish council accepts the Zurich quote and changes insurers.

13. Any other business

The clerk circulated leaflets on Care and Support from the DoH; The Community Heartbeat Trust, on installing defibrillators, and Green Homes Together, on a replacement boiler scheme.

It was noted that road signs in the village are currently getting covered by overgrown foliage. It was reported close to the level crossing, by the gravel pit and on the corner by the Craven Arms. The edges along Holtwood Road are also bad. Clerk to report to WBC.

14. Close of meeting

The meeting closed at 9pm. The next meeting is on Monday, July 20th, 2015.

Date:

Signed:

Print name: